



Upper Mississippi River International Port District

3651 Crim Drive, Savanna, IL

BOARD MEETING MINUTES

Date: June 3rd, 2026

Time: 13:00 CDT

Location: Board Room
3651 Crim Drive
Savanna, IL 61074

I. Call to Order

The meeting was called to order by Chairman Steve Keeffer at 1:00 pm. The roll was called. Commissioners Steve Keeffer, Tim Wand, Nikki Nolan, Jeff Doran, and Susan Jacobs were present.

A quorum was met.

Guests in attendance were Sara Renkes (Carroll County Engineer), Linda Balcom (Balcom Environmental)

UMRIPD staff members, Mara Roche and Rob Davies, were present.

II. Approval of the Agenda –

Commissioner Jacobs motioned to approve the meeting agenda, seconded by Commissioner Doran, approved by voice vote unanimously.

III. Approval of May Meeting Minutes

Commissioner Jacobs motioned to approve the May minutes, seconded by

Commissioner Doran, approved by voice vote unanimously.

IV. On-going Business

- a. Capital Improvement Program: The Valu-Pros Appraisal for the Purchis Property has been received. Negotiations are anticipated to happen later in the week. Discussion followed.
- b. UMRIPD Website: Mr. Davies confirmed that the website has been built and is live. After negotiations with L.E.T. Group, who would be developing and hosting the site, the final price came to \$1500. The new website can be viewed at www.umripd.org.

IV. New Business

A. Bills over \$2500 –

Chastain & Associates – \$1,112.33

Valu-Pros – \$9,000

LET Group - \$1,445

LRA Reimbursement – \$21,916.30

Commissioner Jacobs motioned to settle the invoices to Chastain & Associates for \$1,112.33 and Value- Pros for \$9,000, respectively. Commissioner Wand seconded. Motion passed unanimously by roll-call vote.

Discussion followed on the IDOT regulations regarding property appraisal.

Commissioner Jacobs motioned to settle the LET Group invoice to the value of \$1,445. Commissioner Doran seconded the motion. Motion passed unanimously by roll-call vote

B. LRA Reimbursement - \$21,916.30 for WSP Payment

Commissioner Jacobs motioned to reimburse the LRA \$21,916.30 for payment to WSP for the development of the Port Master Plan. Commissioner Wand seconded. Motion passed unanimously by roll-call vote.

VI. Reports

- a. **Secretary.** Mr. Davies provided an update on the IL EPA Clean Ports Planning program.
- b. **Treasurer.**

Citizens State Bank:

Previous Balance: \$559,909.84 (5/31/26)

Interest Earned 5/31/26: \$1,260.18

Current Balance: \$561,170.02

Checks Cleared: None.

Checks Out but Not Cleared:

1015 - Chastain – Inv 9427-08 \$1,220.61

1016 – Chastain – Inv 9427-07 \$6,652.93

Balance after Checks Clear: \$553,296.48

Apple River State Bank

Previous Balance: \$6,425.28

Checks Cleared & Fees: None

Upcoming:

WSP – Port Master Planning: The LRA paid \$21,916.30 on Invoice #40297480. WSP sent the required paperwork to the state and federal offices for reimbursement. Once received by the UMRIPD, that body will reimburse the LRA \$21,916.30. The LRA will make the final payment of \$100,000.00.

Current Balance: \$6,425.28

- c. Jo-Carroll Local Redevelopment Authority.** The LRA board meeting will be held 6/3/2026 at 15:00. Mr. Davies provided a DOE and DCEO update. Discussion followed.

VII. Public Comment – None.

VIII. Adjournment

Commissioner Nolan moved, seconded by Commissioner Doran, to adjourn at 1:30 pm CDT, unanimously approved by voice vote.